

PORTOFINOS EVENTS KIT

BEACH. BAR. KITCHEN



2 Quinns Road, Mindarie

Enquiries: 9305 7200 www.portofinos.com.au

info@portofinos.com.au



GENERAL INFORMATION

Thank you for considering Portofinos as a potential venue to host your function

We are a fully licensed venue situated on the stunning Northern Coastline, offering 180 degrees of breathtaking and uninterrupted Ocean views. Our establishment provides Semi-Private booking options for large groups in various spaces such as the Riviera room, Balcony, Grassed Alfresco area, and our main restaurant. A Semi-Private booking refers to a section within an area that is reserved, without any additional fees to secure the booking. However, the booking is subject to restricted numbers and setup, along with time restrictions.

The following information outlines our offerings, inspiring you to choose Portofinos as your venue. If you require further information or assistance, please contact our events coordinator at the below details.

Ph: 08 9305 7200

email: info@portofinos.com.au

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VENUE HIRE

Portofino Function Areas ****We only offer "Semi-Private" bookings. ****

We offer four stunning areas, pictured below, in which you can book a section. Each area offers beautiful ocean views.

Semi-Private Booking (a reserved section within one of our areas):

- No minimum spends nor venue hire fee
- There is a restricted duration and number of guests for this type of booking
- When booking Semi-Private in our function room tables and seating are high options, see the picture below.

****Whilst you can work with your coordinator to create your ideal setup, it is at Portofino's discretion to alter floor plans and furniture requirements. ****

BALCONY AREA



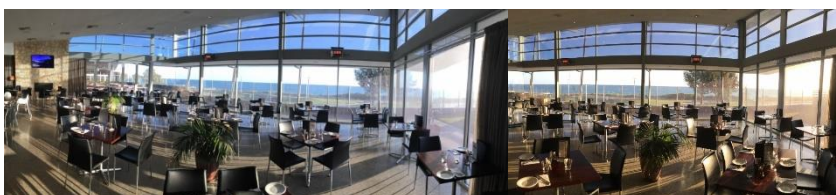
GRASSED AREA



Function Room *This booking area has high tables and seating only. Please note, there is LIVE music in this room on Fridays and Saturdays from 6 p.m. and Sundays from 4-7 p.m.*



Main Dining Room *This booking area has a number restriction of 44 people, with a maximum of 22 people per table.*



GENERAL INFORMATION

Venue Times

Please consider the following when planning your function/event timings:

Monday, Tuesday and Sunday our venue closes at 10.00 pm

Wednesday-Saturday our venue closes at 11.00 pm

Catering

Please note there may be variations to the menus due to the availability of seasonal produce.

We offer SET MENU options for large booking groups, please contact our events coordinator for more information.

Dietary Requirements

We cater to all dietary requirements. Please discuss any specific needs with the function's coordinator. All dietary requirements must be organized before the function.

While Portofinos endeavours to accommodate all dietary requirements and specific needs, we cannot completely guarantee allergy-free meals due to the potential traces of allergens in the working environment and supplied ingredients.

Platters

Our platter options have been designed to feed ten people. Each platter is served across two large plates for your guests to help themselves. Platter options need to be ordered two weeks prior and paid one week before your booking. Platter orders cannot be changed with less than 72 working hours notice. We do not refund platters due to over-ordering, so please take care when making your selections.

Children's Menu

Children's meals are available and are listed in the menus below. Children's meals are suitable for 12 years and under.

Beverages

Beverages can be prearranged and consumed in two approaches, either consumption or a package.

A beverage **package** takes the worry out of not knowing how much your guests will consume. Simply pay a set price for a set period and the beverage selection listed within the package will be available for the duration of the selected time.

If you opt for **consumption**-based payment, you can either pay before or after your booking. If choosing to pay at the end, you need to provide your credit card details. You can either share your details with your coordinator to hold on file or hand your card to our bar staff to hold on the day/night. During the function, our staff will keep you updated as you approach your limit. If you prefer to prepay, and your limit is not reached, we can arrange a refund. Any additional consumption charges may be settled after the function.

As our premise is fully licensed, Portofino patrons are not permitted to bring or remove alcohol from the property. To provide a proper duty of care in the service of alcohol to your guests, we reserve the right to refuse the supply of alcohol to any guest who appears to be under the influence.

Our venue closes at 11.00 pm Wednesday- Saturday with the last drinks at 10.30 pm, Monday, Tuesday and Sunday our venue closes at 10.00 pm, with the last drinks at 9.30 pm. Please consider this when selecting your beverage option.

CHILDREN'S MENUS

Main

(12 years and under)	\$14.00
Lightly Battered Fish & Chips , (<i>grilled option available upon request</i>)	
Chicken Nuggets & Chips	
Spaghetti Bolognaise	
Gnocchi Napolitano (v)	

Desserts

Chocolate Overload	\$10.00
<i>vanilla ice cream served with; chocolate brownie pieces, sprinkles, a wafer & chocolate sauce</i>	
Strawberry Sensation	\$10.00
<i>vanilla ice cream served with; fresh strawberries, wafer, sprinkles & a strawberry sauce</i>	

PLATTER PACKAGES

We offer a range of platter packages specifically designed for large group bookings. Each platter is designed for 10 people. Our chefs require platters to be pre-ordered two weeks before your booking date and payments are required one week prior. Please be advised when making your selections, that no amendments will be accepted with less than 72 working hours' notice. We do not refund platters due to over-ordering.



PLATTER PACKAGES

PORTOFINOS FUNCTIONS

MEDITERRANEAN

\$110

3 Cheese Arancini
 Grilled Chorizo (gf)
 Shaved Prosciutto (gf)
 House Pickles and Olives (gf)
 Roasted Pumpkin, Fetta Tarts
 Baked Turkish Bread



SEAFOOD

\$175

Prawn Twisters
 Salt and Pepper Calamari (gf)
 Fish Goujons
 Smoked Salmon Blini
 Individual Prawn Cocktail (gf)

*Option: Add Fresh Oysters (\$4)
 Natural, Ginger, Kilpatrick or a mix of all*



ASIAN

\$165

Beef/Chicken Satay Skewers
 Duck Spring Rolls
 Assorted Sushi (gf)
 Vegetable Samosas
 BBQ Pork Bao Buns

all platters are suited to 10 people and
 require pre-ordering a minimum of 2 weeks
 prior to your event

PLATTER PACKAGES

PORTOFINOS FUNCTIONS

D I C A R N E

\$155

Cajun Chicken Tenders
Skewered Beef (gf)
Lamb Sliders
5 Spice Honey Glazed Pork Belly (gf)
Beef Cocktail Pie



V E G E T A R I A N

\$120

3 Cheeses Arancini (gf)
Cauliflower Fritters
Vegetable Samosas
Vegetarian Sushi
Roasted Vegetable Pie



B R E A D S & D I P S

\$60

Two Homemade Dips
served with Olives, Pickles and
Toasted Turkish Bread



all platters are suited to 10 people and
require pre-ordering a minimum of 2 weeks
prior to your event



PLATTER PACKAGES

PORTOFINOS FUNCTIONS

CHEESE

\$165

Aged Cheddar
Double Brie
Farmhouse Bleu
House Walnut Bread
Olives
Crispbread
Dried Fruits & Nuts



FRUIT

\$100

Selection of Seasonal Fruits served
with Passionfruit Yoghurt



CHILDREN

\$110

Chicken Nuggets
Mini Burgers
Fish Goujons
Mini Beef Cheese Burgers
Chips and Wedges

all platters are suited to 10 people and
require pre-ordering a minimum of 2 weeks
prior to your event

BEVERAGE PACKAGES

Wednesday-Saturday our venue closes at 11.00 pm with the last drinks at 10.30 pm

Monday, Tuesday and Sunday our venue closes at 10.00 with the last drinks at 9.30 pm

Beverage Package ***Please note our drinks package is only available for bookings on our grassed area***

Portofinos Sparkling Brut	<i>Margaret River</i>
Portofinos Semillon Sauvignon Blanc	<i>Margaret River</i>
Portofinos Cabernet Merlot	<i>Margaret River</i>
Great Northern Lager	
Carlton Dry	
Soft Drinks and Orange Juice	
Selection of teas and freshly brewed coffee	

Three hours	\$46.00
Four hours	\$50.00
Five hours	\$54.00
Six hours	\$56.00

Beverage Package Add-ons

Bottled Beer and Cider (select 2)	3 hours	\$6 per person
Corona	4 hours	\$7 per person
Carlton Draught	5 hours	\$8 per person
Asahi	6 hours	\$9 per person
Cascade Premium Light		
Classic Apple Cider		
Pear Cider		
Bottled Water	for 3 hours	\$3 per
person		
Still Mineral Water	4 hours	\$4 per person
Sparkling Mineral Water	5 hours	\$5 per person
	6 hours	\$6 per person

Children's Drinks Package

For children between the age of 12 to 18.

Assorted soft drinks		
Orange juice	Entire evening	\$15.00

BEVERAGE SELECTION (consumption basis only)

CHAMPAGNE & SPARKLING

		Bottle
Portofinos by Hay Shed Hill NV Sparkling	<i>Margaret River</i>	40
Azahara NV Sparkling Moscato	<i>South Australia</i>	40
Veuve Ambal Blanc de Blancs	<i>France</i>	44
Dal Zotto NV Prosecco	<i>King Valley</i>	42
Louis Bouillot Perle d' Aurore Rose Brut NV	<i>France</i>	60

WHITE WINE

		Bottle
Portofinos by Hay Shed Hill Semillon Sauvignon Blanc	<i>Margaret River</i>	40
Starborough Sauvignon Blanc	<i>New Zealand</i>	42
Forester Estate Little Sweetie	<i>Margaret River</i>	42
Hesketh Pinot Grigio	<i>Limestone Coast</i>	42
Peos Estate Four Kings Chardonnay	<i>Manjimup</i>	44
O' Leary Walker Watervale Riesling	<i>Clare Valley</i>	44
Forester Estate Semillon Sauvignon Blanc	<i>Margaret River</i>	44
Tar and Roses Pinot Grigio	<i>Victoria</i>	46
Vasse Felix 'Filius' Chardonnay	<i>Margaret River</i>	46
Robert Oakley Chardonnay	<i>Margaret River</i>	50
Shaw and Smith Sauvignon Blanc	<i>Adelaide Hills</i>	60

ROSE

Vasse Felix Classic Dry Rosé	<i>Margaret River</i>	42
Rameau d'or Petit Amour Rosé	<i>France</i>	44

RED WINE

		Bottle
Portofinos by Hay Shed Hill Cabernet Merlot	<i>Margaret River</i>	40
Peos Estate Four Jacks Shiraz	<i>Manjimup</i>	42
Bleasedale Cabernet Sauvignon	<i>Langhorne Creek</i>	42
Glaetzer Wallace Shiraz Grenache	<i>Barossa Valley</i>	42
El Desperado Pinot Noir	<i>South Australia</i>	42
Mount Trio Merlot	<i>Margaret River</i>	42
Elvarado Tempranillo Grenache	<i>McLaren Vale</i>	42
La Boca Malbec	<i>Argentina</i>	44
Hentley Farm Villain and Vixen Shiraz	<i>Barossa Valley</i>	46
Poliziano Chianti	<i>Italy</i>	46
Rockburn Devils Staircase Pinot Noir	<i>Central Otago</i>	50
West Cape Howe BE Cabernet Sauvignon	<i>Mount Barker</i>	50
Two Hands Gnarly Dudes Shiraz	<i>Barossa Valley</i>	55
Forester Estate Cabernet Sauvignon	<i>Margaret River</i>	55

DESSERT WINE

Vasse Felix Cane Cut Semillon	<i>Margaret River</i>	375ml 40
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BEER

		Bottle
Peroni 0%		8
Cascade Premium Light		9
Pure Blonde Ultra		9
Asahi		10
Corona		10

Matso's Ginger Beer		12
Matso's Mango Beer		10
Kilkenny (can)		12
BOTTLED CIDER		
Somersby Apple		10
Somersby Pear		10
Somersby Blackberry		12
Somersby Watermelon		12
DRAUGHT		
Great Northern Super Crisp Lager	MIDDY	JUG
Carlton Dry	5.5	22
Single Fin Summer Ale	6	24
Guinness	6	24
Pirate Life South Coast Pale Ale	6	26
Two Steps Apple Cider	6	24
Balter XPA	6	24
Peroni Nastro Azzurro	7	28
Brookevale Union Ginger Beer	7	28
Balter Hazy IPA	7	30
HOUSE SPIRITS		
	30ml	9.5
PREMIUM SPIRITS		
	30ml	10
LIQUEURS		
	30ml	10.5
FORTIFIED		
	60ml	
Yalumba Museum Reserve Tawny Port	<i>South Australia</i>	8.5
Yalumba Museum Reserve Muscat	<i>South Australia</i>	8.5
Pedro Ximenez Sherry	<i>Spain</i>	8.5
Penfolds Grandfathers Port	<i>South Australia</i>	15
COGNAC		
	30ml	
Martell VSOP		12
Martell XO		25
WHISKEY		
	30ml	
Chivas Regal 12YO		9.5
The Macallan 12YO		15
The Glenlivet Single Malt 15YO		15
Chivas Regal 18YO		18
ASSORTED SOFT DRINKS		
	Glass	Jug
Soft Drink	5	12
Juice	4	15

TERMS AND CONDITIONS

Tentative booking

All tentative bookings will be held for up to 2 weeks, after which the booking will be automatically cancelled

Confirmation of booking

A confirmation email will be sent upon making your booking. When booking with us you agree to our terms and conditions, so please ensure you take the time to read and understand such.

Cancellation of a confirmed booking

In the event of a cancellation, the client must provide written notice to Portofino

Within 10 days	50% of the estimated total amount payable
Within 72 hours	Non-refundable

Guaranteed numbers for catering

Final numbers are required two weeks before the event. No amendments will be accepted with less than 72 working hours' notice.

Price adjustments

Please be advised the current rate will be applied at the time of your event rather than at the time of booking.

Portofinos reserves the right to substitute food and beverage items due to the non-availability of the requested items and/or increase the price of such items. The client shall accept such substitutions with no reduction on the amount payable, under this agreement.

Public holidays

A 15% surcharge on public holidays applies to the total account

Venue allocation

Portofinos reserves the right to alter floor plans, room setup, and layouts as required

Force Majeure

Any delay or failure in the performance by Portofinos here under shall be excused if caused by the occurrence of a Force Majeure. For purposes of this Agreement, Force Majeure shall mean a cause or event that is not reasonably foreseeable, including acts of God, fires, floods, power outages,

explosions, hurricanes, vandalism, governmental acts, labour strikes and other like events that are beyond the reasonable anticipation and control of Portofinos,

Despite such occurrences, Portofinos will make all efforts to prevent, avoid or delay the effects of such acts

Delivery and pickup of merchandise

Portofinos is not responsible for providing personnel for this purpose. Delivery of large items must be approved in advance. All merchandise brought into Portofinos must be removed within 48 hours of the completion of the event or Portofinos reserves the right to charge a storage fee.

No defacement is to be made to the flooring, ceilings, or internal or external walls of the function venue, either indoors or outdoors and any such damage will be the sole responsibility of the client in terms of financial restoration. All merchandise brought into Portofinos must be clearly labelled. The client is wholly responsible for ensuring the delivery and pickup of their equipment and agrees to accept full responsibility for any loss or damage to their merchandise and/or injury to persons or property.

Damages and additional cleaning

The client will be responsible for any damage to Portofinos premises by their guests, subcontracted labour, and persons associated with the event. The client will be financially responsible for any loss of merchandise or equipment placed in Portofinos and/or any damages sustained to Portofinos by the client's guests, subcontracted labour, and persons associated with the event, whether in the room or any area, indoors or outdoors, of Portofinos.

A fire alarm isolation fee of \$500.00 applies if the event venue is to be disconnected from the fire alarm grid for any specific purpose including but not limited to smoke machines and dry ice machines. If Portofinos is not notified in advance and the alarm system is activated, a penalty of \$800.00 will be payable by the client.

Please note that confetti, glitter, scatters, powder/smoke cannons and sparklers are strictly prohibited. A cleaning fee of \$55 per hour will be charged in the event of unauthorized use of such items.

Conduct of patrons

The client and all persons in attendance shall conduct the event in an orderly manner, in full compliance with Portofinos rules and all State and Federal Government Legislation and Laws. The client shall ensure no disturbance is caused to Portofinos or any of Portofinos guests and that noise levels and guest's behaviour is monitored.

Portofinos shall be entitled to remove any persons from the event whose behaviour, in the opinion of Portofinos, is objectionable, improper or undesirable. Portofinos reserves the right of refusal of service to any guest deemed intoxicated as per State Liquor Licensing Laws.

Noise restrictions

Portofino's has an installed sound system within the venue. No other speakers may be brought into Portofinos for any event without approval from Portofinos Management before the booking date. All music must be kept to a background level up until 9.00 pm. After this time music can increase to a higher volume.

DJs not are permitted into the venue due to bookings being of a semi-private nature.

Food and beverage

No food or beverage may be brought into Portofinos without the prior approval of Portofinos Management. The Client is responsible for ensuring their guests do not bring any food or beverages to events.

Wednesday-Saturday our venue closes at 11.00 pm with the last drinks at 10.30 pm

Sunday our venue closes at 10.00 with the last drinks at 9.30 pm

Payment terms

Full payment is required seven days before your event and can be settled by cash, direct debit or credit card. No limit or surcharge is applicable on payment by Visa Card and MasterCard.